

Local Control Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Accelerated Achievement Academy	Selah Sawyer Principal	ssawyer@aaacademy.org 707-463-7080

Plan Summary [2021-22]

General Information

A description of the LEA, its schools, and its students.

Ukiah is a rural community with a student population of approximately 7,000 students. Accelerated Achievement Academy's (AAA) student population reflects the district population for the most part with nearly 50% Hispanic and 82% socioeconomically disadvantaged. AAA's serves primarily students who have struggled academically and need extra support to be successful. The school is focused on career planning with a specific emphasis on certificate and training programs.

Reflections: Successes

A description of successes and/or progress based on a review of the California School Dashboard (Dashboard) and local data.

The school has made great growth in ELA exceeding state average in the last administration of the CAASPP. It has also improved its College Career indicator tremendously over the last 4 years. The schools English Language Proficiency indicator is also significantly higher than the state.

Reflections: Identified Need

A description of any areas that need significant improvement based on a review of Dashboard and local data, including any areas of low performance and significant performance gaps among student groups on Dashboard indicators, and any steps taken to address those areas.

The school has struggled to improve its performance on the math indicator both as a whole and within its subgroups. Additionally, while it has shown improvement, the absenteeism and suspension indicators have not improved enough.

LCAP Highlights

A brief overview of the LCAP, including any key features that should be emphasized.

The LCAP focuses on closing the achievement gap and rebuilding a positive school culture after the long-term school closure. The plan emphasizes both academic and social emotional support programs with increases to programs like after school tutorial and enrichment, a new paraprofessional to provide tutoring, partnering with SPACE to provide extracurricular art options, and partnering with a local agency to provide counseling services on campus. The goal is to rebuild students' connection with school to improve both their academic performance and their social emotional health.

Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

Accelerated Achievement Academy is a single school LEA.

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

Accelerated Achievement Academy is a single school LEA. The school has developed a comprehensive support and improvement

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

Accelerated Achievement Academy is a single school LEA and will monitor and evaluate the plan.

Stakeholder Engagement

A summary of the stakeholder process and how the stakeholder engagement was considered before finalizing the LCAP.

The stakeholders were provided several opportunities to provide feedback.

Parent Advisory Meeting 4/14/2020

Parent Survey 4/2021

Student Survey 4/2021

Staff Meeting 4/9/2021

CAR Board Meeting 5/4/2021

The feedback from stakeholders greatly influenced the focus of the LCAP, specifically with regards to learning loss, school connection and social emotional health of students following the pandemic.

A summary of the feedback provided by specific stakeholder groups.

Stakeholder feedback across the board focused primarily on student learning loss, student social emotional health, and rebuilding school culture so students feel connected and want to attend school.

A description of the aspects of the LCAP that were influenced by specific stakeholder input.

The stakeholders provided feedback that resulted in an expansion of the 4-6 after school program, the school partnering with SPACE, and the schooling partnering with local agencies to provide counseling services. The feedback also resulted in a new focus on building school culture with a career focused theme throughout the school program as well as renewed focus on building in non-academic activities into the school program to build engagement and a desire to attend school.

Goals and Actions

Goal

Goal #	Description
1	Improve the school's average score in ELA and math as measured on CAASPP to be above the state average score.

An explanation of why the LEA has developed this goal.

The LEA/school must exceed the state average to ensure it qualifies for charter renewal.

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Average Score on CAASPP as reported on the California Dashboard	ELA +1.8 points above standard Math -75.3 points below standard				ELA +3.5 points above standard Math -33 points below standard

Actions

Action #	Title	Description	Total Funds	Contributing
1	Action 1	Ongoing purchase and implementation of standards aligned curriculum, materials, equipment and activities.	\$8,200.00	Yes
2	Action 2	Provide technology access (hardware and software) and support for school operation and instructional use.	\$33,161.00	Yes
3	Action 3	Provide professional development during PLC meetings, trainings, and collaborations to support curriculum alignment, improve instruction, and create a positive school climate	\$47,893.00	No

Action #	Title	Description	Total Funds	Contributing
4	Action 4	Continue to improve school activities that support a positive school climate	\$44,186.00	Yes
5	Action 5	Provide after school help hour conducted by the teacher, after school tutorial, and after school enrichment.	\$25,849.00	Yes
6	Action 6	Provide course recovery program	\$11,715.00	Yes
7	Action 7	Continue Student Service Coordinator to plan academic and career field trips and speakers; provide grade monitoring and lunch tutorial; provide support for financial aid and scholarship applications; provide support for post-secondary applications.	\$21,600.00	Yes
8	Action 9	Provide free breakfast and lunch to all students.	\$16,520.00	No
9	Action 11	Provide summer school.	\$9,210.00	Yes
10	Action 12	Provide attendance monitoring and supports	\$17,040.00	Yes
11	Action 13	Administer benchmark assessments including CAASPP Interims and Summatives, STAR Reading and STAR math, and the ASVAB.	\$1,375.00	No
12	Action 14	Targeted counseling regarding grades and post-secondary options for low income pupils, ELL, foster and RFEP students.	\$21,600.00	Yes

Action #	Title	Description	Total Funds	Contributing
13	Action 15	ELPAC testing and ELD instruction through small group pull-out.	\$16,845.00	Yes
14	Action 16	ELD support in English class.	\$124,175.00	Yes
15	Action 17	Provide tutor to support EL, foster, and socioeconomically disadvantaged students.	\$11,211.00	Yes

Goal Analysis [2021-22]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

Analysis of the 2021-22 goals will occur during the 2022-23 update cycle.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Analysis of the 2021-22 goals will occur during the 2022-23 update cycle.

An explanation of how effective the specific actions were in making progress toward the goal.

Analysis of the 2021-22 goals will occur during the 2022-23 update cycle.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

Analysis of the 2021-22 goals will occur during the 2022-23 update cycle.

A report of the Estimated Actual Expenditures for last year's actions may be found in the Annual Update Expenditures Table.

Goals and Actions

Goal

Goal #	Description
2	Increase the number of students with a post-secondary career plan.

An explanation of why the LEA has developed this goal.

Our school mission is to prepare students for a successful future. One aspect of a successful future is to have a career plan upon completing high school.

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
The percentage of seniors who have a post-secondary plan as measured on the end of year student surveys	85%				90%

Actions

Action #	Title	Description	Total Funds	Contributing
1	Action 2	Provide technology access (hardware and software) and support for school operation and instructional use	\$33,161.00	Yes
2	Action 3	Provide professional development during PLC meetings, trainings, and collaborations to support curriculum alignment, improve instruction, and create a positive school climate	\$47,893.00	No
3	Action 4	Continue to improve school activities that support a positive school climate	\$44,186.00	Yes

Action #	Title	Description	Total Funds	Contributing
4	Action 6	Provide course recovery program	\$11,715.00	Yes
5	Action 7	Continue Student Service Coordinator to plan academic and career field trips and speakers; provide grade monitoring and lunch tutorial; provide support for financial aid and scholarship applications; provide support for post-secondary applications.	\$21,600.00	Yes
6	Action 8	Develop a career focused educational program by continuing to offer a CTE pathway, dual enrollment courses on campus, career exploration classes, and college courses at Mendocino College.	\$79,692.00	Yes
7	Action 12	Provide attendance monitoring and supports	\$17,040.00	Yes
8	Action 14	Targeted counseling regarding grades and post-secondary options for low income pupils, ELL, foster and RFEP students.	\$21,600.00	Yes

Goal Analysis [2021-22]

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

Analysis of the 2021-22 goals will occur during the 2022-23 update cycle.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures.

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A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

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A report of the Estimated Actual Expenditures for last year's actions may be found in the Annual Update Expenditures Table.

Goals and Actions

Goal

Goal #	Description
3	Increase the rate of unconditional promotions to the next grade

An explanation of why the LEA has developed this goal.

Many students who attend Accelerated have struggled academically in school. The school's mission is for every student to have a successful future. Academic success is vital to achieving a diploma and a successful future. The more students receiving an unconditional promotion to the next grade is one measure of academic success.

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Unconditional promotion rate	71% (2019)				74%

Actions

Action #	Title	Description	Total Funds	Contributing
1	Action 1	Ongoing purchase and implementation of standards aligned curriculum, materials, equipment and activities.	\$8,200.00	Yes
2	Action 2	Provide technology access (hardware and software) and support for school operation and instructional use	\$33,161.00	Yes
3	Action 3	Provide professional development during PLC meetings, trainings, and collaborations to support curriculum alignment, improve instruction, and create a positive school climate	\$47,893.00	No

Action #	Title	Description	Total Funds	Contributing
4	Action 4	Continue to improve school activities that support a positive school climate	\$44,186.00	No
5	Action 5	Provide after school help hour conducted by the teacher, after school tutorial, and after school enrichment.	\$25,849.00	Yes
6	Action 6	Provide course recovery program	\$11,715.00	Yes
7	Action 7	Continue Student Service Coordinator to plan academic and career field trips and speakers; provide grade monitoring and lunch tutorial; provide support for financial aid and scholarship applications; provide support for post-secondary applications.	\$21,600.00	Yes
8	Action 8	Develop a career focused educational program by continuing to offer a CTE pathway, dual enrollment courses on campus, career exploration classes, and college courses at Mendocino College.	\$79,692.00	Yes
9	Action 9	Provide free breakfast and lunch to all students.	\$16,520.00	No
10	Action 12	Provide attendance monitoring and supports	\$17,040.00	Yes
11	Action 13	13. Administer benchmark assessments including CAASPP Interims and Summatives, STAR Reading and STAR math, and the ASVAB.	\$1,375.00	No
12	Action 14	Targeted counseling regarding grades and post-secondary options for low income pupils, ELL, foster and RFEP students.	\$21,600.00	Yes

Action #	Title	Description	Total Funds	Contributing
13	Action 15	15. ELPAC testing and ELD instruction through small group pull-out.	\$16,845.00	Yes
14	Action 16	ELD support in English class.	\$124,175.00	Yes
15	Action 17	Provide tutor to support EL, foster, and socioeconomically disadvantaged students.	\$11,211.00	Yes

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Goals and Actions

Goal

Goal #	Description
4	Foster a positive school climate

An explanation of why the LEA has developed this goal.

Fostering a positive school climate is critical to student success. Students must feel safe, valued and proud for learning to occur.

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Student survey results-successful	88.5%				92%
Student survey results-happy	86.7%				90%
Student survey results-safe	95.1%				98%

Actions

Action #	Title	Description	Total Funds	Contributing
1	Action 1	Ongoing purchase and implementation of standards aligned curriculum, materials, equipment and activities.	\$8,200.00	Yes
2	Action 2	Provide technology access (hardware and software) and support for school operation and instructional use	\$33,161.00	Yes

Action #	Title	Description	Total Funds	Contributing
3	Action 3	Provide professional development during PLC meetings, trainings, and collaborations to support curriculum alignment, improve instruction, and create a positive school climate	\$47,893.00	No
4	Action 4	Continue to improve school activities that support a positive school climate	\$44,186.00	Yes
5	Action 5	Provide after school help hour conducted by the teacher, after school tutorial, and after school enrichment.	\$25,849.00	Yes
6	Action 7	Continue Student Service Coordinator to plan academic and career field trips and speakers; provide grade monitoring and lunch tutorial; provide support for financial aid and scholarship applications; provide support for post-secondary applications.	\$21,600.00	Yes
7	Action 8	Develop a career focused educational program by continuing to offer a CTE pathway, dual enrollment courses on campus, career exploration classes, and college courses at Mendocino College.	\$79,692.00	Yes
8	Action 9	Provide free breakfast and lunch to all students.	\$16,520.00	No
9	Action 10	Provide safety provisions and equipment needed for on-campus learning.	\$9,676.00	Yes
10	Action 12	12. Provide attendance monitoring and supports	\$17,040.00	Yes
11	Action 14	Targeted counseling regarding grades and post-secondary options for low income pupils, ELL, foster and RFEP students.	\$21,600.00	Yes

Action #	Title	Description	Total Funds	Contributing
12	Action 17	Provide tutor to support EL, foster, and socioeconomically disadvantaged students.	\$11,211.00	Yes

Goal Analysis [2021-22]

An analysis of how this goal was carried out in the previous year.

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Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students [2021-22]

Percentage to Increase or Improve Services	Increased Apportionment based on the Enrollment of Foster Youth, English Learners, and Low-Income students
29.63%	\$360,406

The Budgeted Expenditures for Actions identified as Contributing may be found in the Increased or Improved Services Expenditures Table.

Required Descriptions

For each action being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students.

Action 1 pertains to providing standards aligned curriculum and activities including field trips. Because foster, EL and SED students may not have the social or financial capital needed to access extracurricular activities like museums, science halls, historical sites, etc., that expand learning and foster positivity, these populations were the primary consideration. By increasing student exposure to areas outside their daily lives, this action helps students meet goal 2 and 4.

Action 2 pertains to providing technology access. Foster, EL and SED students often have limited resources that inhibit their access to technology prohibiting them from participating in online work and resources necessary for school. This action is a direct result of that lack of access and helps students meet goals 1, 2, 3 and 4.

Action 3 pertains to professional development. Because foster, EL and SED students may need additional instructional and social emotional support, they were considered first when establishing this goal. Teachers and staff need the additional training to meet the needs of these special populations. The additional training allows teachers to better support students in meeting goals 1, 2 and 3 which will result in a more positive school climate, goal 4.

Action 4 pertains to creating a positive school climate through ongoing school activities. Foster, EL and SED students may have academic or social emotional struggles that have resulted in lower self-worth or belief in their ability to succeed. As a result, they often need more encouragement and support to reach their goals. By focusing on creating a climate that encourages, supports and celebrates success, we are directly meeting the needs of those students. As a result of more confidence and positivity students will be better able to meet goals 1, 2, 3 and 4.

Action 5 pertains to providing additional academic support and extracurricular activity after school. Because foster, EL or SED may not have the financial or social capital to access academic support or extracurricular activities outside of the school setting, they were considered the most in need of these activities. As a result of this action, students will be better able to meet goals 1, 2, and 4.

Action 6 pertains to providing course recovery. Foster, EL and SED students may have academic struggles that have resulted in credit deficiencies. Because of this, it is important to provide an avenue for these populations to makeup those credits and graduate on time. It allows students to improve their skills, access college classes and graduate on time meeting goals 1, 2, and 3.

Action 7 pertains to the Student Services Coordinator (SSC) position. The SSC provides support for career awareness, financial aid and scholarship applications and post-secondary application support as well as additional tutorial time for students to make up work. Foster, EL and SED student may not have the financial or social capital to needed to plan for and execute their post-secondary goals. Additionally, they are more likely to fall behind or struggle in class. Because of this, these populations were considered first when making this a priority for the school. With this support these populations will be better equipped to pass class and participate in post-secondary success, and fostering a sense of positivity. Therefore, this action aids students in meeting goals 1, 2, 3 and 4.

Action 8 pertains to creating a career focused educational program through career exploration courses, CTE courses, and dual/concurrent enrollment in college classes. This goal allows foster, EL and SED students who may lack the financial or social capital to explore various career opportunities or pay for college classes/supplies the opportunity to do so. Due to the need in these populations for greater exposure and access to post-secondary options, they were considered first in developing this action. This goal allows students to meet goal 3 focused on creating a post-secondary plan.

Action 9 provides for free breakfast and lunch to all students. Foster, EL and SED students are the students most likely in need of nutritional meals. It is critical that students' basic needs are met so they may effectively learn and succeed. By meeting students' basic need of food allows students to feel better while at school helping students achieve goal 4.

Action 11 pertains to summer school. Because foster, EL and SED have an increased rate of academic struggle, these populations were considered first when choosing to provide summer school. Summer school provides students the opportunity to improve fundamental skills necessary for academic success whereby helping students meet goal 1, 3 and 4,

Action 12 pertains to monitoring student attendance. Local data indicates that SED and foster youth have higher rates of chronic absenteeism resulting in less academic success. Therefore, this added monitoring and support is intended to help them first will result in greater academic success, higher graduation rates, more likely post-secondary success and a more positive feeling about school achieving goals 1, 2, 3 and 4.

A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.

29.63 is the percentage to increase or improve services for 2021-2021. For our added services directly aimed at low income, foster youth , EL, and RFEP populations, we are budgeting to expend \$424,140 . The majority of this amount is used in having our Student Services Coordinator (SSC) provide extra academic counseling time to these students. For example, while the Student Services Coordinator will meetwith all students regarding academic progress a minimum of four times per year, pupils in the targeted populations will receive a minimum ofeight counseling sessions. Additionally, the school provided ELD instruction to our EL students and tutoring services to all target populations.English teachers will provided additional support to EL students in English class. Additionally, given the unduplicated pupils account for approximately 80% of our population, the school wide activities are primarily aimed at improving services for the unduplicated pupils. Our total combined expenditures using LCAP funds for all students including targeted populations is \$361,127.The school will use the increase infunding in a variety of ways that will benefit all students, including the targeted populations. One of the most important ways, is the school will provide free breakfast and lunch to all students. Some of the other ways the funds will be expended is for support programs including after school program, after school tutoring, lunch tutorials, expanded extra curricular activities, and mental health counseling services, Through the various discussions with stakeholders, school climate was seen as a major contributor to student success. In an effort to improve the overall school climate, and therefore individual student success, the school will spend funds to organize and provide school activities and field trips, promote career education, provide college, career, and financial aid counseling for both students and parents as wellas assistance completing applications for these programs. To further support career development, the school will be providing a CTE pathway and dual enrollment class on campus. Additionally, it will be covering the costs associated with taking courses at Mendocino College. Accelerated Achievement Academy's mission is to prepare students for a successful future, and as such, all of the school's goalsand subsequent added services/actions are aimed at improving students' success in school thereby increasing their success in the future.

Total Expenditures Table

LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
\$392,058.00	\$46,942.00	\$6,471.00	\$54,455.00	\$499,927.00

Totals:	Total Personnel	Total Non-personnel
Totals:	\$422,977.00	\$76,949.00

Goal	Action #	Student Group(s)	Title	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
1	1	English Learners Foster Youth Low Income	Action 1	\$2,000.00	\$6,200.00			\$8,200.00
1	2	English Learners Foster Youth Low Income	Action 2	\$31,161.00	\$2,000.00			\$33,161.00
1	3	All	Action 3	\$40,284.00			\$7,609.00	\$47,893.00
1	4	English Learners Foster Youth Low Income	Action 4	\$25,861.00	\$18,325.00			\$44,186.00
1	5	English Learners Foster Youth Low Income	Action 5	\$2,710.00			\$23,139.00	\$25,849.00
1	6	English Learners Foster Youth Low Income	Action 6				\$11,715.00	\$11,715.00
1	7	English Learners Foster Youth Low Income	Action 7	\$10,800.00			\$10,800.00	\$21,600.00
1	8	All Socioeconomicall y Disadvantaged, Foster, Homeless	Action 9	\$16,520.00				\$16,520.00

Goal	Action #	Student Group(s)	Title	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
1	9	English Learners Foster Youth Low Income	Action 11		\$9,210.00			\$9,210.00
1	10	English Learners Foster Youth Low Income	Action 12	\$10,569.00		\$6,471.00		\$17,040.00
1	11	All	Action 13	\$1,375.00				\$1,375.00
1	12	English Learners Foster Youth Low Income	Action 14	\$21,600.00				\$21,600.00
1	13	English Learners	Action 15	\$16,845.00				\$16,845.00
1	14	English Learners	Action 16	\$124,175.00				\$124,175.00
1	15	English Learners Foster Youth Low Income	Action 17		\$11,211.00			\$11,211.00
2	1	English Learners Foster Youth Low Income	Action 2	\$31,161.00	\$2,000.00			\$33,161.00
2	2	All	Action 3	\$40,284.00			\$7,609.00	\$47,893.00
2	3	English Learners Foster Youth Low Income	Action 4	\$25,861.00	\$18,325.00			\$44,186.00
2	4	English Learners Foster Youth Low Income	Action 6				\$11,715.00	\$11,715.00
2	5	English Learners Foster Youth Low Income	Action 7	\$10,800.00			\$10,800.00	\$21,600.00
2	6	English Learners Foster Youth Low Income	Action 8	\$79,692.00				\$79,692.00

Goal	Action #	Student Group(s)	Title	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
2	7	English Learners Foster Youth Low Income	Action 12	\$10,569.00		\$6,471.00		\$17,040.00
2	8	English Learners Foster Youth Low Income	Action 14	\$21,600.00				\$21,600.00
3	1	English Learners Foster Youth Low Income	Action 1	\$2,000.00	\$6,200.00			\$8,200.00
3	2	English Learners Foster Youth Low Income	Action 2	\$31,161.00	\$2,000.00			\$33,161.00
3	3	All	Action 3	\$40,284.00			\$7,609.00	\$47,893.00
3	4	All	Action 4	\$25,861.00	\$18,325.00			\$44,186.00
3	5	English Learners Foster Youth Low Income	Action 5	\$2,710.00			\$23,139.00	\$25,849.00
3	6	English Learners Foster Youth Low Income	Action 6				\$11,715.00	\$11,715.00
3	7	English Learners Foster Youth Low Income	Action 7	\$10,800.00			\$10,800.00	\$21,600.00
3	8	English Learners Foster Youth	Action 8	\$79,692.00				\$79,692.00
3	9	All	Action 9	\$16,520.00				\$16,520.00
3	10	English Learners Foster Youth Low Income	Action 12	\$10,569.00		\$6,471.00		\$17,040.00
3	11	All	Action 13	\$1,375.00				\$1,375.00
3	12	English Learners Foster Youth Low Income	Action 14	\$21,600.00				\$21,600.00

Goal	Action #	Student Group(s)	Title	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
3	13	English Learners	Action 15	\$16,845.00				\$16,845.00
3	14	English Learners	Action 16	\$124,175.00				\$124,175.00
3	15	English Learners Foster Youth Low Income	Action 17		\$11,211.00			\$11,211.00
4	1	English Learners Foster Youth Low Income	Action 1	\$2,000.00	\$6,200.00			\$8,200.00
4	2	English Learners Foster Youth Low Income	Action 2	\$31,161.00	\$2,000.00			\$33,161.00
4	3	All	Action 3	\$40,284.00			\$7,609.00	\$47,893.00
4	4	English Learners Foster Youth Low Income	Action 4	\$25,861.00	\$18,325.00			\$44,186.00
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4	6	English Learners Foster Youth Low Income	Action 7	\$10,800.00			\$10,800.00	\$21,600.00
4	7	English Learners Foster Youth Low Income	Action 8	\$79,692.00				\$79,692.00
4	8	All	Action 9	\$16,520.00				\$16,520.00
4	9	English Learners	Action 10	\$9,676.00				\$9,676.00
4	10	English Learners Foster Youth Low Income	Action 12	\$10,569.00		\$6,471.00		\$17,040.00
4	11	English Learners Foster Youth Low Income	Action 14	\$21,600.00				\$21,600.00

Goal	Action #	Student Group(s)	Title	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds
4	12	English Learners Foster Youth Low Income	Action 17		\$11,211.00			\$11,211.00

Contributing Expenditures Tables

Totals by Type	Total LCFF Funds	Total Funds
Total:	\$382,382.00	\$440,983.00
LEA-wide Total:	\$382,382.00	\$440,983.00
Limited Total:	\$0.00	\$0.00
Schoolwide Total:	\$0.00	\$0.00

Goal	Action #	Action Title	Scope	Unduplicated Student Group(s)	Location	LCFF Funds	Total Funds
1	1	Action 1	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$2,000.00	\$8,200.00
1	2	Action 2	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$31,161.00	\$33,161.00
1	4	Action 4	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$25,861.00	\$44,186.00
1	5	Action 5	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$2,710.00	\$25,849.00
1	6	Action 6	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$11,715.00
1	7	Action 7	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$10,800.00	\$21,600.00
1	9	Action 11	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$9,210.00
1	10	Action 12	LEA-wide	English Learners	All Schools	\$10,569.00	\$17,040.00

Goal	Action #	Action Title	Scope	Unduplicated Student Group(s)	Location	LCFF Funds	Total Funds
				Foster Youth Low Income			
1	12	Action 14	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$21,600.00
1	13	Action 15	LEA-wide	English Learners	All Schools		\$16,845.00
1	14	Action 16	LEA-wide	English Learners	All Schools	\$124,175.00	\$124,175.00
1	15	Action 17	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$11,211.00
2	1	Action 2	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$31,161.00	\$33,161.00
2	3	Action 4	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$25,861.00	\$44,186.00
2	4	Action 6	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$11,715.00
2	5	Action 7	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$10,800.00	\$21,600.00
2	6	Action 8	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$79,692.00	\$79,692.00
2	7	Action 12	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$10,569.00	\$17,040.00
2	8	Action 14	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$21,600.00
3	1	Action 1	LEA-wide	English Learners Foster Youth	All Schools	\$2,000.00	\$8,200.00

Goal	Action #	Action Title	Scope	Unduplicated Student Group(s)	Location	LCFF Funds	Total Funds
				Low Income			
3	2	Action 2	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$31,161.00	\$33,161.00
3	5	Action 5	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$2,710.00	\$25,849.00
3	6	Action 6	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$11,715.00
3	7	Action 7	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$10,800.00	\$21,600.00
3	8	Action 8	LEA-wide	English Learners Foster Youth	All Schools	\$79,692.00	\$79,692.00
3	10	Action 12	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$10,569.00	\$17,040.00
3	12	Action 14	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$21,600.00
3	13	Action 15	LEA-wide	English Learners	All Schools		\$16,845.00
3	14	Action 16	LEA-wide	English Learners	All Schools	\$124,175.00	\$124,175.00
3	15	Action 17	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$11,211.00
4	1	Action 1	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$2,000.00	\$8,200.00
4	2	Action 2	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$31,161.00	\$33,161.00
4	4	Action 4	LEA-wide	English Learners	All Schools	\$25,861.00	\$44,186.00

Goal	Action #	Action Title	Scope	Unduplicated Student Group(s)	Location	LCFF Funds	Total Funds
				Foster Youth Low Income			
4	5	Action 5	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$2,710.00	\$25,849.00
4	6	Action 7	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$10,800.00	\$21,600.00
4	7	Action 8	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$79,692.00	\$79,692.00
4	9	Action 10	LEA-wide	English Learners	All Schools	\$9,676.00	\$9,676.00
4	10	Action 12	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$10,569.00	\$17,040.00
4	11	Action 14	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$21,600.00
4	12	Action 17	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$11,211.00

Annual Update Table Year 1 [2021-22]

Annual update of the 2021-22 goals will occur during the 2022-23 update cycle.

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Total Planned Expenditures	Total Estimated Actual Expenditures

Totals:	Planned Expenditure Total	Estimated Actual Total
Totals:		

Instructions

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[Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students](#)

For additional questions or technical assistance related to the completion of the LCAP template, please contact the local COE, or the California Department of Education's (CDE's) Local Agency Systems Support Office by phone at 916-319-0809 or by email at lcff@cde.ca.gov.

Introduction and Instructions

The Local Control Funding Formula (LCFF) requires LEAs to engage their local stakeholders in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have ten state priorities). LEAs document the results of this planning process in the Local Control and Accountability Plan (LCAP) using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning (California *Education Code* [EC] 52064(e)(1)). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. Local educational agencies (LEAs) should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.
- **Meaningful Stakeholder Engagement:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful stakeholder engagement (EC 52064(e)(1)). Local stakeholders possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.
- **Accountability and Compliance:** The LCAP serves an important accountability function because aspects of the LCAP template require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:
 - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC 52064(b)(4-6)).
 - Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (EC 52064(b)(1) & (2)).

- Annually reviewing and updating the LCAP to reflect progress toward the goals (*EC 52064(b)(7)*).

The LCAP template, like each LEA's final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which should: (a) reflect comprehensive strategic planning (b) through meaningful engagement with stakeholders that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a stakeholder engagement tool.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in *EC* sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2021–22, 2022–23, and 2023–24 school years reflects statutory changes made through Assembly Bill 1840 (Committee on Budget), Chapter 243, Statutes of 2018. These statutory changes enhance transparency regarding expenditures on actions included in the LCAP, including actions that contribute to meeting the requirement to increase or improve services for foster youth, English learners, and low-income students, and to streamline the information presented within the LCAP to make adopted LCAPs more accessible for stakeholders and the public.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing, but also allow stakeholders to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA's diverse stakeholders and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and stakeholder engagement functions:

Given present performance across the state priorities and on indicators in the California School Dashboard, how is the LEA using its budgetary resources to respond to student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics or a set of actions that the LEA believes, based on input gathered from stakeholders, research, and experience, will have the biggest impact on behalf of its students.

These instructions address the requirements for each section of the LCAP, but may include information about effective practices when developing the LCAP and completing the LCAP itself. Additionally, information is included at the beginning of each section emphasizing the purpose that each section serves.

Plan Summary

Purpose

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA's community as well as relevant information about student needs and performance. In order to provide a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included in the subsequent sections of the LCAP.

Requirements and Instructions

General Information – Briefly describe the students and community. For example, information about an LEA in terms of geography, enrollment, or employment, the number and size of specific schools, recent community challenges, and other such information as an LEA wishes to include can enable a reader to more fully understand an LEA's LCAP.

Reflections: Successes – Based on a review of performance on the state indicators and local performance indicators included in the Dashboard, progress toward LCAP goals, local self-assessment tools, stakeholder input, and any other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying specific examples of how past increases or improvements in services for foster youth, English learners, and low-income students have led to improved performance for these students.

Reflections: Identified Need – Referring to the Dashboard, identify: (a) any state indicator for which overall performance was in the “Red” or “Orange” performance category or any local indicator where the LEA received a “Not Met” or “Not Met for Two or More Years” rating AND (b) any state indicator for which performance for any student group was two or more performance levels below the “all student” performance. What steps is the LEA planning to take to address these areas of low performance and performance gaps? Other needs may be identified using locally collected data including data collected to inform the self-reflection tools and reporting local indicators on the Dashboard.

LCAP Highlights – Identify and briefly summarize the key features of this year's LCAP.

Comprehensive Support and Improvement – An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

- **Schools Identified:** Identify the schools within the LEA that have been identified for CSI.
- **Support for Identified Schools:** Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.
- **Monitoring and Evaluating Effectiveness:** Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

Stakeholder Engagement

Purpose

Significant and purposeful engagement of parents, students, educators, and other stakeholders, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such stakeholder engagement should support comprehensive strategic planning, accountability, and improvement across the state priorities and locally identified priorities (*EC 52064(e)(1)*). Stakeholder engagement is an ongoing, annual process.

This section is designed to reflect how stakeholder engagement influenced the decisions reflected in the adopted LCAP. The goal is to allow stakeholders that participated in the LCAP development process and the broader public understand how the LEA engaged stakeholders and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

Statute and regulations specify the stakeholder groups that school districts and COEs must consult when developing the LCAP: teachers, principals, administrators, other school personnel, local bargaining units of the LEA, parents, and students. Before adopting the LCAP, school districts and COEs must share it with the Parent Advisory Committee and, if applicable, to its English Learner Parent Advisory Committee. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP. Statute requires charter schools to consult with teachers, principals, administrators, other school personnel, parents, and students in developing the LCAP. The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals and actions.

Information and resources that support effective stakeholder engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the following web page of the CDE's website: <https://www.cde.ca.gov/re/lc/>.

Requirements and Instructions

Below is an excerpt from the 2018–19 *Guide for Annual Audits of K–12 Local Education Agencies and State Compliance Reporting*, which is provided to highlight the legal requirements for stakeholder engagement in the LCAP development process:

Local Control and Accountability Plan:

For county offices of education and school districts only, verify the LEA:

- a) Presented the local control and accountability plan to the parent advisory committee in accordance with Education Code section 52062(a)(1) or 52068(a)(1), as appropriate.
- b) If applicable, presented the local control and accountability plan to the English learner parent advisory committee, in accordance with Education Code section 52062(a)(2) or 52068(a)(2), as appropriate.

- c) Notified members of the public of the opportunity to submit comments regarding specific actions and expenditures proposed to be included in the local control and accountability plan in accordance with Education Code section 52062(a)(3) or 52068(a)(3), as appropriate.
- d) Held at least one public hearing in accordance with Education Code section 52062(b)(1) or 52068(b)(1), as appropriate.
- e) Adopted the local control and accountability plan in a public meeting in accordance with Education Code section 52062(b)(2) or 52068(b)(2), as appropriate.

Prompt 1: “A summary of the stakeholder process and how the stakeholder engagement was considered before finalizing the LCAP.”

Describe the stakeholder engagement process used by the LEA to involve stakeholders in the development of the LCAP, including, at a minimum, describing how the LEA met its obligation to consult with all statutorily required stakeholder groups as applicable to the type of LEA. A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with stakeholders. A response may also include information about an LEA’s philosophical approach to stakeholder engagement.

Prompt 2: “A summary of the feedback provided by specific stakeholder groups.”

Describe and summarize the stakeholder feedback provided by specific stakeholders. A sufficient response to this prompt will indicate ideas, trends, or inputs that emerged from an analysis of the feedback received from stakeholders.

Prompt 3: “A description of the aspects of the LCAP that were influenced by specific stakeholder input.”

A sufficient response to this prompt will provide stakeholders and the public clear, specific information about how the stakeholder engagement process influenced the development of the LCAP. The response must describe aspects of the LCAP that were influenced by or developed in response to the stakeholder feedback described in response to Prompt 2. This may include a description of how the LEA prioritized stakeholder requests within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP. For the purposes of this prompt, “aspects” of an LCAP that may have been influenced by stakeholder input can include, but are not necessarily limited to:

- Inclusion of a goal or decision to pursue a Focus Goal (as described below)
- Inclusion of metrics other than the statutorily required metrics
- Determination of the desired outcome on one or more metrics
- Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
- Inclusion of action(s) or a group of actions
- Elimination of action(s) or group of actions
- Changes to the level of proposed expenditures for one or more actions
- Inclusion of action(s) as contributing to increased or improved services for unduplicated services
- Determination of effectiveness of the specific actions to achieve the goal
- Determination of material differences in expenditures

- Determination of changes made to a goal for the ensuing LCAP year based on the annual update process
- Determination of challenges or successes in the implementation of actions

Goals and Actions

Purpose

Well-developed goals will clearly communicate to stakeholders what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal should be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to stakeholders and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs should consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard in determining whether and how to prioritize its goals within the LCAP.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- **Focus Goal:** A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
- **Broad Goal:** A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- **Maintenance of Progress Goal:** A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

At a minimum, the LCAP must address all LCFF priorities and associated metrics.

Focus Goal(s)

Goal Description: The description provided for a Focus Goal must be specific, measurable, and time bound. An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach. The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

Explanation of why the LEA has developed this goal: Explain why the LEA has chosen to prioritize this goal. An explanation must be based on Dashboard data or other locally collected data. LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with stakeholders. LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

Broad Goal

Goal Description: Describe what the LEA plans to achieve through the actions included in the goal. The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal. The goal description organizes the actions and expected outcomes in a cohesive and consistent manner. A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

Explanation of why the LEA has developed this goal: Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

Maintenance of Progress Goal

Goal Description: Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP. Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP. The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with stakeholders, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

Explanation of why the LEA has developed this goal: Explain how the actions will sustain the progress exemplified by the related metrics.

Measuring and Reporting Results:

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes. LEAs are encouraged to identify metrics for specific student groups, as appropriate, including expected outcomes that would reflect narrowing of any existing performance gaps.

Include in the baseline column the most recent data associated with this metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2019 Dashboard for the baseline of a metric only if that data represents the most recent available (e.g. high school graduation rate).

Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS. Because final 2020–2021 outcomes on some metrics may not be computable at the time the 2021–24 LCAP is adopted (e.g. graduation rate, suspension rate), the most recent data available may include a point in time calculation taken each year on the same date for comparability purposes.

The baseline data shall remain unchanged throughout the three-year LCAP.

Complete the table as follows:

- **Metric:** Indicate how progress is being measured using a metric.
- **Baseline:** Enter the baseline when completing the LCAP for 2021–22. As described above, the baseline is the most recent data associated with a metric. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 1 Outcome:** When completing the LCAP for 2022–23, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 2 Outcome:** When completing the LCAP for 2023–24, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above.
- **Year 3 Outcome:** When completing the LCAP for 2024–25, enter the most recent data available. Indicate the school year to which the data applies, consistent with the instructions above. The 2024–25 LCAP will be the first year in the next three-year cycle. Completing this column will be part of the Annual Update for that year.
- **Desired Outcome for 2023-24:** When completing the first year of the LCAP, enter the desired outcome for the relevant metric the LEA expects to achieve by the end of the 2023–24 LCAP year.

Timeline for completing the “**Measuring and Reporting Results**” part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for Year 3 (2023-24)
Enter information in this box when completing the LCAP for 2021–22 .	Enter information in this box when completing the LCAP for 2021–22 .	Enter information in this box when completing the LCAP for 2022–23 . Leave blank until then.	Enter information in this box when completing the LCAP for 2023–24 . Leave blank until then.	Enter information in this box when completing the LCAP for 2024–25 . Leave blank until then.	Enter information in this box when completing the LCAP for 2021–22 .

The metrics may be quantitative or qualitative; but at minimum, an LEA’s LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year as applicable to the type of LEA. To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant self-reflection tool for local indicators within the Dashboard.

Actions: Enter the action number. Provide a short title for the action. This title will also appear in the expenditure tables. Provide a description of the action. Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the summary expenditure tables. Indicate whether the action contributes to meeting the increase or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No. (Note: for each such action offered on an LEA-wide or schoolwide basis, the LEA will need to provide additional information in the Increased or Improved Summary Section to address the requirements in *California Code of Regulations, Title 5 [5 CCR] Section 15496(b)* in the Increased or Improved Services Section of the LCAP).

Actions for English Learners: School districts, COEs, and charter schools that have a numerically significant English learner student subgroup must include specific actions in the LCAP related to, at a minimum, the language acquisition programs, as defined in *EC Section 306*, provided to students and professional development activities specific to English learners.

Actions for Foster Youth: School districts, COEs, and charter schools that have a numerically significant Foster Youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to Foster Youth students.

Goal Analysis:

Enter the LCAP Year

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective in achieving the goal. Respond to the prompts as instructed.

- Describe the overall implementation of the actions to achieve the articulated goal. Include a discussion of relevant challenges and successes experienced with the implementation process. This must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.
- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures. Minor variances in expenditures do not need to be addressed, and a dollar-for-dollar accounting is not required.
- Describe the effectiveness of the specific actions to achieve the articulated goal as measured by the LEA. In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal. When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for stakeholders. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Purpose

A well-written Increased or Improved Services section provides stakeholders with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improved services for its unduplicated students as compared to all students and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of stakeholders to facilitate their ability to provide input. An LEA's description in this section must align with the actions included in the Goals and Actions section as contributing.

Requirements and Instructions

This section must be completed for each LCAP year.

When developing the LCAP in year 2 or year 3, copy the "Increased or Improved Services" section and enter the appropriate LCAP year. Using the copy of the section, complete the section as required for the relevant LCAP year. Retain all prior year sections for each of the three years within the LCAP.

Percentage to Increase or Improve Services: Identify the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 CCR Section 15496(a)(7).

Increased Apportionment based on the enrollment of Foster Youth, English Learners, and Low-Income Students: Specify the estimate of the amount of funds apportioned on the basis of the number and concentration of unduplicated pupils for the LCAP year.

Required Descriptions:

For each action being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the goals for these students.

For each action included in the Goals and Actions section as contributing to the increased or improved services requirement for unduplicated pupils and provided on an LEA-wide or schoolwide basis, the LEA must include an explanation consistent with 5 CCR Section 15496(b). For any such actions continued into the 2021–24 LCAP from the 2017–2020 LCAP, the LEA must determine whether or not the action was effective as expected, and this determination must reflect evidence of outcome data or actual implementation to date.

Principally Directed and Effective: An LEA demonstrates how an action is principally directed towards and effective in meeting the LEA’s goals for unduplicated students when the LEA explains how:

- It considers the needs, conditions, or circumstances of its unduplicated pupils;
- The action, or aspect(s) of the action (including, for example, its design, content, methods, or location), is based on these considerations; and
- The action is intended to help achieve an expected measurable outcome of the associated goal. As

such, the response provided in this section may rely on a needs assessment of unduplicated students.

Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient. Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increase or improve services standard because enrolling students is not the same as serving students.

For example, if an LEA determines that low-income students have a significantly lower attendance rate than the attendance rate for all students, it might justify LEA-wide or schoolwide actions to address this area of need in the following way:

After assessing the needs, conditions, and circumstances of our low-income students, we learned that the attendance rate of our low-income students is 7% lower than the attendance rate for all students. (Needs, Conditions, Circumstances [Principally Directed])

In order to address this condition of our low-income students, we will develop and implement a new attendance program that is designed to address some of the major causes of absenteeism, including lack of reliable transportation and food, as well as a school

climate that does not emphasize the importance of attendance. Goal N, Actions X, Y, and Z provide additional transportation and nutritional resources as well as a districtwide educational campaign on the benefits of high attendance rates. (Contributing Action(s))

These actions are being provided on an LEA-wide basis and we expect/hope that all students with less than a 100% attendance rate will benefit. However, because of the significantly lower attendance rate of low-income students, and because the actions meet needs most associated with the chronic stresses and experiences of a socio-economically disadvantaged status, we expect that the attendance rate for our low-income students will increase significantly more than the average attendance rate of all other students. (Measurable Outcomes [Effective In])

COEs and Charter Schools: Describe how actions included as contributing to meeting the increased or improved services requirement on an LEA-wide basis are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities as described above. In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

For School Districts Only:

Actions Provided on an LEA-Wide Basis:

Unduplicated Percentage > 55%: For school districts with an unduplicated pupil percentage of 55% or more, describe how these actions are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities as described above.

Unduplicated Percentage < 55%: For school districts with an unduplicated pupil percentage of less than 55%, describe how these actions are principally directed to and effective in meeting its goals for unduplicated pupils in the state and any local priorities. Also describe how the actions **are the most effective use of the funds** to meet these goals for its unduplicated pupils. Provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Actions Provided on a Schoolwide Basis:

School Districts must identify in the description those actions being funded and provided on a schoolwide basis, and include the required description supporting the use of the funds on a schoolwide basis.

For schools with 40% or more enrollment of unduplicated pupils: Describe how these actions are principally directed to and effective in meeting its goals for its unduplicated pupils in the state and any local priorities.

For school districts expending funds on a schoolwide basis at a school with less than 40% enrollment of unduplicated pupils: Describe how these actions are principally directed to and how the actions are the most effective use of the funds to meet its goals for foster youth, English learners, and low-income students in the state and any local priorities.

“A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.”

Consistent with the requirements of 5 CCR Section 15496, describe how services provided for unduplicated pupils are increased or improved by at least the percentage calculated as compared to the services provided for all students in the LCAP year. To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are included in the Goals and Actions section as contributing to the increased or improved services requirement. This description must address how these action(s) are expected to result in the required proportional increase or improvement in services for unduplicated pupils as compared to the services the LEA provides to all students for the relevant LCAP year.

Expenditure Tables

Complete the Data Entry table for each action in the LCAP. The information entered into this table will automatically populate the other Expenditure Tables. All information is entered into the Data Entry table. Do not enter data into the other tables.

The following expenditure tables are required to be included in the LCAP as adopted by the local governing board or governing body:

- Table 1: Actions
- Table 2: Total Expenditures
- Table 3: Contributing Expenditures
- Table 4: Annual Update Expenditures

The Data Entry table may be included in the LCAP as adopted by the local governing board or governing body, but is not required to be included.

In the Data Entry table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Goal #:** Enter the LCAP Goal number for the action.
- **Action #:** Enter the action's number as indicated in the LCAP Goal.
- **Action Title:** Provide a title of the action.
- **Student Group(s):** Indicate the student group or groups who will be the primary beneficiary of the action by entering "All", or by entering a specific student group or groups.
- **Increased / Improved:** Type "Yes" if the action **is** included as contributing to meeting the increased or improved services; OR, type "No" if the action is **not** included as contributing to meeting the increased or improved services.
- If "Yes" is entered into the Contributing column, then complete the following columns:

- **Scope:** The scope of an action may be LEA-wide (i.e. districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.
- **Unduplicated Student Group(s):** Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.
- **Location:** Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate “All Schools”. If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter “Specific Schools” or “Specific Grade Spans”. Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades K-5), as appropriate.
- **Time Span:** Enter “ongoing” if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter “1 Year”, or “2 Years”, or “6 Months”.
- **Personnel Expense:** This column will be automatically calculated based on information provided in the following columns:
 - **Total Personnel:** Enter the total amount of personnel expenditures utilized to implement this action.
 - **Total Non-Personnel:** This amount will be automatically calculated.
- **LCFF Funds:** Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA’s total LCFF target (i.e. base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).
- **Other State Funds:** Enter the total amount of Other State Funds utilized to implement this action, if any.
- **Local Funds:** Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds:** Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds:** This amount is automatically calculated based on amounts entered in the previous four columns.